

# 10 things to do at work

Ten brilliant ideas to help you raise money with your colleagues – both in and out of the office.

# **#10 Challenge your workmates to a pool or tennis tournament**

Or check out your 'things to do at work' poster for more great ideas!



# Down to business

Organising an event at work is a fantastic way to fundraise for Action for Children – not least because you're starting with a captive audience.

Then there's the fact that you're all used to working together, so the planning should be a piece of cake. Plus, everyone enjoys the opportunity to take off their ties or put away their uniforms and indulge in a bit of positive team building.

## Get the word out

So all you really have to do is make sure people know what you're planning. Even if your event is set to be the funniest thing that's ever happened in the office, it won't be a success if nobody knows it's happening. And let's face it, how hard can it be to get work colleagues gossiping?

## Attention all staff!

Use photocopies of the poster in this pack to get people signed up and counting down to the big event. Email everyone (in your lunch hour of course!) with specific info about your event, and encourage people to chat about it on Facebook. You could even send a helpful tweet.

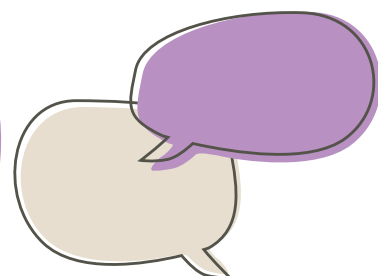


**£1,000**

could pay for a soft play floor at one of our specialist disability projects.

### Top tip

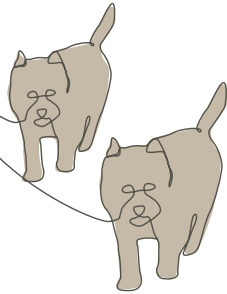
Start a rumour about your event at the water cooler. The next thing you know, you'll be the talk of the office.



1

**Promises auction**

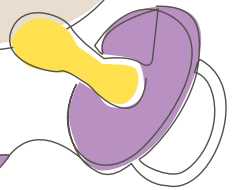
Get your workmates to 'donate' their services, skills or fabulous holiday homes and hold an auction for them. You'd be amazed how much people will bid for a week's dog-walking, or an afternoon being chauffeur-driven around by the boss in his classic Porsche.



2

**Baby face**

Ask everyone to bring in a baby photo and display the evidence in the staff room or reception. You can hold a 'who's who?' competition for a small fee. And if your workplace is full of enough love, you could even hold an 'ugliest baby' competition.



# Things to do at work

3

**A fundraising home run**

If you've got an abundance of sporty types in the office, why not organise a softball league or knock-out competition, and charge each team an entry fee? You could run it by department, or be really brave and pit the boys against the girls.



4

**You shall go to the ball**

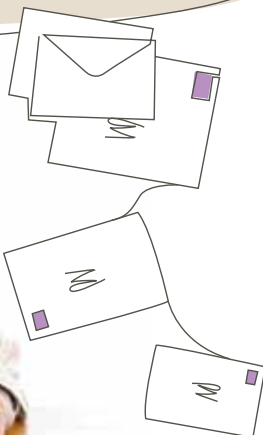
A charity ball is *the* classic way to get everyone excited about fundraising. The dresses, the glamour, the fizz, the office gossip the next day... It doesn't have to be a Grosvenor House affair either. You could transform the staff canteen with balloons, ribbons and soft lighting, organise a potluck buffet and find someone in a dad's band to provide the entertainment. Bingo.



5

**Moving on up**

Job swapping with the boss might sound like a great idea, but everyone knows there's more fun to be had in the post room. Charge all your colleagues a small fee and let them choose their new role for the day. You could even set comedy tasks and fines for underachieving.



## ...the best of the rest!

- 6 Ask the boss to donate an extra day's holiday and hold an auction to win it.
- 7 Hold an Action for Children coffee morning and ask everyone to sign up for payroll giving.
- 8 Put a donation box in the kitchen for a month and charge people for each cup of tea.
- 9 Have a dress-down day, dress-up day, or non-uniform day.
- 10 Challenge your workmates to a pool or tennis tournament.

# Let's get to work!



**Lunch hour legends:** Balfour Beatty employees swam the Channel to raise funds for us. But whatever you can do at work to help, we'll be incredibly grateful.

It's amazing how much money you can raise with cake bakes when you have the whole company doing it.

It's been five years since Balfour Beatty decided to partner with Action for Children – and they've come close to raising £1 million.

To be fair, the scale of their events is sometimes a bit bigger than an office cake sale, but the success always comes from the dedication and imagination of the staff. And a lot of competitive spirit – as their 50-team, five-a-side football tournament proved recently!

Balfour Beatty staff have swum the channel and held a triathlon challenge in the Lake District. But they've also organised lots of smaller activities in offices around the country. With everyone involved, the funds come rolling in.

**‘Balfour Beatty and Action for Children have developed an excellent partnership that's resulted in some fantastic fundraising efforts by our employees.’**

Lynne Mark Peters, Head of Secretariat  
Balfour Beatty Group

To protect the identity of the children and young people we work with, some Action for Children photographs are posed by models. Photographs: © Action for Children

Registered charity nos. 1097940/SC038092

# More great fundraising ideas!

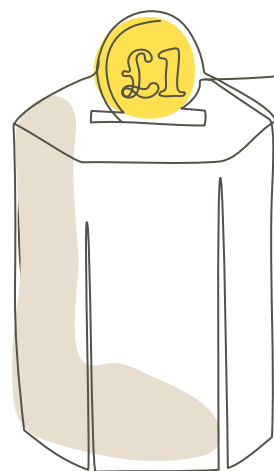
Click on the areas you are interested in below to find even more fundraising ideas!

## Action for Children

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*as long as it takes*